

Summit School Board Proceedings
September 19, 2018
Board Conference Room

Members present: Lisa Amdahl, Kevin Christofferson, Corrie Quale, and Ferdy Zirbel. Absent: Joe Johnston.
Also present: Mike Schmidt, Becky Hubsch, Andi Ward, and Nathan Bloom.

At 6pm Chairman Zirbel called the meeting to order.

Corrie Quale presented a conflict of interest with Milbank Glass & More invoice. Board acknowledged conflict.

19028 Motion by Quale Second by Christofferson to approve the agenda as printed. All voted aye. Motion carried.

Public Communications: None

19029 Motion by Amdahl Second by Quale to approve the August 13 regular meeting minutes. All voted aye. Motion carried.

19030 Motion by Christofferson Second by Amdahl to approve the financial reports. All voted aye. Motion carried.

Quale abstained from discussion

19031 Motion by Christofferson second by Amdahl to approve the September 2018 Claims. All voted aye. Motion carried.

GENERAL FUND

ACTIVE HEATING Maintenance on furnaces 1,510.00;ASBSD ASBSD-SASD CONVENTION 185.00;BROOKLYN PUBLISHERS One act play script 134.75;CAL'S REPAIR Services on school vehicles 1,002.15;CENTURY BUSINESS Copies 338.39;CHRISTOFFERSON, STEVE Lawn services for august 2018 130.00;COFFEE CUP Fuel 1,161.29;EASTERN COTEAU CONFERENCE ECC 2018 DUES 500.00;EBOARD SOLUTIONS Board Policy Subscription 1,250.00;EMC INSURANCE COMPANIES FY19 Insurance 27,196.00;GORDER, TAMMY Reimb. OST fingerprints 10.00;GRANT COUNTY REVIEW Board Publications 43.25;HAUCK, KASANDRA Reimburse OST fingerprint 10.00;HUBSCH, REBECCA Travel 37.00;I.Y.S. LLC Office services 275.40;IMPREST vball ref, conference, camps, cc meets 3,012.88;Innovative Office Solutions LLC Paper 18.72;KREGG FAMILY CHIRO PC Bus Driver Physicals 150.00;MENARD'S custodian supplies 699.19;MILBANK GLASS & MORE Locker installation, door repairs 3,550.10;NESC Paper, general services 2,168.21;NORTHEAST TECHNICAL HIGH SCHOOL 1st quarter assessment 11,212.25;NORTHSIDE IMPLEMENT Bus repairs and maint. 3,426.06;O'RILEY, TODD Reimburse Fingerprints 10.00;OTTER TAIL Electricity 2,371.85;PEARSON ED elementary workbooks 650.41;RAMKOTA HOTEL-OST professional development 192.00;RC TECHNOLOGIES Telephone 282.83;REDLINGER BROS. PLUMBING & HEATING Leak repair 196.43;Sanford Health Occupational Bus driver physical 90.00;SCHOOL SPECIALTY/CLASSROOM Art supplies 641.78;SIOUX VALLEY COOPERATIVE Propane fuel 819.42;SOUTH DAKOTA SCHOOL-AGE CARE Fall conference workshop 360.00;STEIN'S INC Custodian supplies 312.78;TIME MANAGEMENT SYSTEMS Maint. timeclock contract 548.00;TOWN OF SUMMIT water, sewer, garbage 331.88;USF STUDENT ACCOUNTS Superintendent class 1,050.00;VALLEY OFFICE PRODUCTS Business office supplies 25.00;VISA custodian, title, preschool supplies 3,935.69;WALMART STORES parent night, elementary supplies 72.57;WILMOT PLUMBING Plumbing repair 214.26;ZIRBEL, CORY artwork services 300.00;ZIRBEL, SUSAN Reimburse Fuel 20.21;PAYROLL Salaries 83,917.92 Benefits 20,238.95
Fund Total 174,602.62

CAPITAL OUTLAY

BAN-KOE COMPANIES Control System 1,340.00;CENTURY BUSINESS LEASE leases 292.83;IMPREST Preschool minor equipment 250.00;PEARSON Elementary Textbooks 368.80;TOWN OF SUMMIT sidewalk 1,940.00;VALLEY OFFICE PRODUCTS Business minor equipment 399.00;VISA textbooks 980.26;WEBSTER LUMBER preschool cubbies 440.72;
Fund Total 6,011.61

SPECIAL EDUCATION FUND

COFFEE CUP SPED fuel 43.68;NESC Services 2,700.20;VISA SPED minor equipment 180.03;PAYROLL Salaries 7,556.53 Benefits 1,774.55
Fund Total 12,254.99

FOOD SERVICE

CWD Food 4,515.04;DEAN FOODS Milk 629.73;EARTHGRAINS BAKING Food 240.20;IMPREST Fingerprints 43.25;INFINITE CAMPUS License support to renew f.s 1,240.59;PIKE, CARRIE Reimburse fingerprints 12.00;SD DEPARTMENT OF EDUCATION Food 461.47;SHOUTPOINT Messaging services 740.08;US FOODS Food 1,991.35;VISA RCPNC travel 3,003.59;WATERTOWN FRUIT Food 97.00; PAYROLL Salaries 4,545.89 Benefits 623.14

Fund Total 18,143.33

Grand Total 211,012.55

Quale reconvened in discussion

19032 Motion by Quale second by Christofferson to go into Executive Session for the purpose of discussing student issue (SDCL 1-25-2:2) at 6:06 p.m. Chairman Zirbel declares them out of executive session at 6:26 p.m

Superintendents Report-Staff participated in SAVE Training in Wilmot and will be looking over safety procedures and notifying families with any updates or changes; Obtained furnace quotes from Active Heating and Thompson Mechanical, Christofferson will contact both vendors with questions regarding systems which are being quoted; A coop meeting with representatives from Waubay, Wilmot, and Summit was held in regards to discussing a possible three school coop in all sports, representatives were asked to bring the idea up to their appointed school boards to gather thoughts about the coop. The Summit Board agreed a public community meeting with the Summit community members would be best to listen to questions and ideas. The time and date of the community meeting will be set at a later time. Mr. Schmidt and the Board acknowledged a home school application; and Mr. Schmidt discussed strategic planning for academic programs. A board meeting will take place for the strategic plan in November.

Business Manager's Report- Audit for the fiscal year 2018 has been completed with Quam, Berglin, and Post; Hubsch will be attending the Fall School Business Officials Conference in Pierre from September 25-27; Provided information to the Board regarding digitizing old yearbooks from 1950-1990 at no cost to the school; Advertising for snow removal bids began with an October 9 deadline; Shared the quote from Hillyard for waxing the gymnasium floor; and asked input from the Board regarding an entrance sign to the school.

Dean of Students Report- Attended fall counselors workshop, and currently studying the students NWEA MAPS data collected from testing which just finished up.

19033 Motion by Quale Second by Christofferson to approve open enrollment application. All voted aye. Motion carried.

19034 Motion by Amdahl Second by Quale to approve Plan Services as a Full Plan Administrator for Horace Mann 403B Plan. All voted aye. Motion carried.

19035 Motion by Christofferson Second by Quale to approve Sick Bank Leave for 2018-2019 school year. All voted aye. Motion carried.

19036 Motion by Christofferson Second by Quale to approve the following contracts: OST group leaders at \$12/hour for Bradyn Medrano, Hillori Pearson, Dawn Wright, Brandi O'Farrell, Nicole Ebsen, Nicole Pays, and Kasandra Hauck. Brad Arend as OST bus driver for \$18.26/hour small bus and \$36.51 large bus and \$13/hour as field trip group leader. Nicole Welch as OST coordinator \$14/hour. Bradyn Medrano as OST boys and girls basketball coach stipend \$750, math/reading intervention specialist \$15/hour Nicole Welch, Nicole Bloom, and Nicole Hoffman. Jill Spindler as band/choir extra duty \$2,289, Mark Amdahl as Head Boys Basketball Coach \$3,399, and Carrie Pike as daycare kitchen work stipend: \$25/month for 10 months. All voted aye. Motion carried.

19037 Motion by Quale Second by Christofferson to adjourn the September meeting at 7:12pm. All voted aye. Motion carried. The next board meeting will be on Wednesday, October 10th, at 6pm.

Chairman-Ferdy Zirbel

Business Manager-Becky Hubsch