

Summit School Board Proceedings
August 13, 2018
Board Conference Room

Members present: Lisa Amdahl, Kevin Christofferson Joe Johnston, Corrie Quale, and Ferdy Zirbel. Kevin Christofferson Also present: Mike Schmidt, Becky Hubsch, and Travis Sichmeller from Mettler Sichmeller Engineering.

At 6pm Chairman Zirbel called the meeting to order.

No members presented a conflict of interest.

19014 Motion by Christofferson Second by Quale to approve the agenda as printed. All voted aye. Motion carried.

Public Communications: Travis Sichmeller from Mettler Sichmeller Engineering, presented information to the Board regarding the heating/cooling of school classrooms. Sichmeller gave different options the school could do to help update the existing building. The Board thanked Travis for his time in presenting the information.

19015 Motion by Johnston Second by Christofferson to approve the July 9th annual board meeting minutes. All voted aye. Motion carried.

19016 Motion by Christofferson Second by Amdahl to approve the financial reports. All voted aye. Motion carried.

19017 Motion by Quale second by Johnston to approve the August 2018 Claims. All voted aye. Motion carried.

GENERAL FUND

ABRAMS LEARNING TRENDS workbooks 168.63;ASBSD Teacher placement membership 420.00;AUTOMATIC BUILDING CONTROLS annual fire alarm system test 1,631.00;BIO CORPORATION science supplies256.50;CENTURY BUSINESS copies 70.19;CHRISTOFFERSON, STEVE lawn services 550.00;COFFEE CUP Fuel 1,083.45;CONNECTING POINT wireless sled 300.00;ERIC ARMIN Math supplies 31.65;FLINN SCIENTIFIC Science supplies126.70;GRANT COUNTY REVIEW board publication 89.90;GRAVELS IT SOLUTIONS Troubleshooting server 45.00;HILLYARD Custodian supplies 301.68;HOLIDAY INN EXPRESS travel 279.00;HUDL football, basketball subscription 2,500.00;IMPREST travel, background check,902.80;Innovative Office Solutions classroom supplies 890.63;LAKESHORE LEARNING MATERIALS supplies 62.68 MCGRAW-HILL Education 7-8 math workbooks 307.93;MEDRANO, BRADYN Reimburse fuel 15.11;MENARD'S custodian supplies 978.86;Minn-Dak Fire and Safety Fire extinguisher maint.633.85;NASCO supplies 243.33;NELSON, KELSEY Reimburse finger prints 10.00;NESC Services 56.42;NETWORK SERVICES COMPANY Custodian supplies 728.16;NORTHSIDE IMPLEMENT bus repair 1,641.83;O'FARRELL, BRANDI Reimb. finger prints 10.00;OTTER TAIL electricity 2,474.04;RC TECHNOLOGIES telephone 277.63;REALLY GOOD STUFF supplies 136.57;RSCHOOLTODAY athletic calendar subscription 250.00;SAFEGUARD BUSINESS SYSTEMS business supplies 398.73; SCHOLASTIC workbooks 734.72;SCHOOL SPECIALTY/CLASSROOM supplies 1,427.86SD HIGH SCHOOL ACTIVITIES ASSN 18-19 dues 155.00;SDASBO SDASBO fall 18 conference125.00;SHEEHAN STRATEGIC SOLUTIONS Staff training 1,125.00;SIOUX VALLEY COOPERATIVE Propane and propane contract 18-19 22,356.34;SISSETON COURIER Board publications 36.24;SUPERIOR SHOWBOARD science supplies 182.50;TOWN OF SUMMIT Water/garbage/sewer 583.64;USF STUDENT ACCOUNTS Super. Classes 1,020.00; VALLEY OFFICE PRODUCTS office supplies 65.16; VISA supplies, books, ost supplies 2,052.49; WALMART STORES ost supplies 159.64; WATERTOWN PUBLIC OPINION advertisement 123.60; ZANER BLOSER workbooks 280.33; PAYROLL Salaries 80,940.36 Benefits 19,871.49

Fund Total 149,111.64

CAPITAL OUTLAY

CENTURY BUSINESS copier leases 292.83; HIGH POINT NETWORKS fort client 147.00; LARRY'S LUMBER Carpet install 4 rooms 13,333.49; MENARD'S storage cabinet, dehumidifiers 1,217.45;PEARSON ED electronic textbook 2,878.22; REALLY GOOD STUFF library books 349.01; RIVERSIDE TECHNOLOGIES Infocus wall mount 1,202.00;SOUTHEAST AREA COOPERATIVE Distance learning equipment 5,000.00;VISA textbooks, library books 1,342.77; VISIPLEX PA system and speakers 6,105.00;VOGL'S WOODWORKING Music cabinets 6,776.89;

Fund Total 38,644.66

SPECIAL EDUCATION FUND

NESC Services July/August 5,400.40;RIVERSIDE TECHNOLOGIES sped laptops 1,216.00; PAYROLL Salaries 9,904.20 Benefits 1,970.45

Total Fund 18,491.05

FOOD SERVICE

BERNARD food 587.88;PARENTS Refund meal money 19.50; CWD food 1,889.25;DEAN FOODS summer milk 221.34;EARTHGRAINS BAKING Summer food 123.28;EBSSEN, JONATHAN Reimburse mileage79.80;HUBSCH, REBECCA Reimburse Travel 55.27;IMPREST sna class, tables 250.00;NARDINI FIRE EQUIPMENT Range inspection 171.00;NATURE SEAL Food service supplies104.69;PEARSON, NANCY Travel reimbursement 141.12;SCHOOL SPECIALTY/CLASSROOM kitchen supplies 25.13;VISA Kitchen 27.39;WALMART STORES INC food 25.43;PAYROLL Salaries 4,218.48 Benefits 577.56

Fund total 8,517.12

214,764.47

NESC Report- Amdahl reported most of the meeting pertained to updating policies.

NTHS Report-Mr. Schmidt reported with future retirees in the program and new graduation requirements there may be some changes into what type of teaching qualifications NTHS will be looking at to fill the vacant positions.

Superintendents Report-Mr. Schmidt discussed conflict of interest. Corrie Quale as owner of Milbank Glass & More and Ferdy Zirbel who owns a business with his brother David Zirbel indicated conflicts of interest with the Summit School Board. The remaining school board members acknowledged these conflicts.

Several furnaces will be needing replacing this fall and many of them are reaching life expectancy. Mr. Schmidt invited Travis Sichmeller in to discuss what heating options are available for the school and the efficiency of the options. Exterior doors were fixed on the high school and elementary building; Mr. Schmidt brought the discussion on having a bus pick up point in the designated area in Webster for the 19-20 school year; School accreditation went well, there were a few minor items to correct and send back; and Wilmot school would like to meet and discuss having a coop with Waubay and Summit for all sports. A meeting will take place with designated school officials on the matter.

Business Manager's Report-Summer Food Service Program was a success this year. We served 1,444 free breakfast meals and 2,208 free lunch meals to children. Marquardt Electric has been working with the Fire Marshal on the interior door to the wellness center and will be removing the exit sign above the interior door which is not needed as an exit point. The new bell and intercom system was installed, and the annual report was submitted to the state and approved.

19018 Motion by Christofferson second by Quale to go into Executive Session for the purpose of discussing personnel (SDCL 1-25-2:1) and student issue (SDCL 1-25-2:2) at 7:30 p.m. Chairman Zirbel declares them out of executive session at 7:49p.m

19019 Motion by Quale Second by Johnston to approve the following resignations of David Zirbel as head custodian, and reassigned duties as a stipend for Bus Supervisor \$1,623.18 and bus driver at \$36.51/hour for CDL route. Approve contracts for Jennifer Lewandowski reassigned to head custodian for \$16.07/hour; amend Nancy Pearson's Contract as head cook to \$16.07/hour; Brandi O'Farrell as head custodian for \$16.07/hour; Carrie Pike as assistant cook at \$12.50/hour. All voted aye. Motion carried.

19020 Tabled open enrollments

19021 Motion by Amdahl Second by Christofferson to approve the surplus of old chairs, volleyball, track, and basketball uniforms out at no value. All voted aye. Motion carried.

19022 Motion by Christofferson Second by Quale to approve the emergency bus pact. All voted aye. Motion carried.

19023 Motion by Johnston Second by Amdahl to use ASBSD's online policy review program for Summit School Board policy review and revision purposes. All voted aye. Motion carried.

19024 Motion by Quale Second by Amdahl to approve Summit School District's Indian Education Policies and Procedures. All voted aye. Motion carried.

19025 Motion by Christofferson Second by Amdahl to approve the mill levy request for the 2018-2019 school year. All voted aye. Motion carried.

19026 Motion by Quale Second by Amdahl to approve the Student and Staff handbooks for the 2018-19 school year. All voted aye. Motion carried.

19027 Motion by Johnston Second by Christofferson to adjourn the August meeting at 8:01pm. All voted aye. Motion carried. The next board meeting will be on Wednesday, September 19th, at 6pm.

Chairman-Ferdy Zirbel

Business Manager-Becky Hubsch

