

Summit School Board Proceedings
July 9th, 2018
Board Conference Room

Members present: Lisa Amdahl, Joe Johnston, Corrie Quale, and Ferdy Zirbel. Absent: Kevin Christofferson
Also present: Mike Schmidt, Becky Hubsch, Nichole Hoffman, Beth Hills, Kasandra Hauck, Vicky Gleason,
and Andi Ward.

At 5:30pm Chairman Zirbel called the meeting to order.

No members presented a conflict of interest.

18178 Motion by Johnston Second by Amdahl to amend the agenda as written with the addition of approving contingency transfer, supplemental budget, executive session, employee resignation, asbestos contract, quote approvals. All voted aye. Motion carried.

Preliminary Budget Hearing/Public Communications. There was no public communication heard in regards to the FY19 Budget. Beth Hills and Andi Ward gave a presentation and summary to the Board in regards to their conference about Professional Learning Communities. Hills also discussed revamping the Friday schedule and involving more teaching time with students.

18179 Motion by Johnston Second by Quale to approve the June 26th Special Board Meeting minutes. All voted aye. Motion carried.

18180 Motion by Amdahl second by Quale to approve the end of June 2018 Claims. All voted aye. Motion carried.

GENERAL FUND

A & S HARDWARD HANK & RENTAL Custodian supplies 8.99;CHRISTOFFERSON, STEVE Lawn services 325.00;COFFEE CUP Fuel 1,912.36;GRANT COUNTY REVIEW Board Publications 169.67;MENARD'S Custodian supplies 39.78;PUSH PEDAL PULL wellness maint. 229.20;RC TECHNOLOGIES phone services 275.24;SISSETON COURIER Board publication 190.92;VISA coaches clinic, fuel 193.57;

Fund Total 3,344.73

CAPITAL OUTLAY

CONNECTING POINT Active Panels 2,743.80

Fund Total 2,743.80

TOTAL 6,088.53

18180 Motion by Quale Second by Amdahl to approve contingency transfer in the amount of \$10,000 to the following area: 10-1111. All voted aye. Motion carried.

18181 Motion by Amdahl Second by Johnston to approve adoption of supplemental budget #FY18.3. All voted aye. Motion Carried.

FY 18.3 ADOPTION OF SUPPLEMENTAL BUDGET:

LET IT BE RESOLVED, that the School Board of the Summit School District, in accordance with SDCL 13-11-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budget in total:

APPROPRIATIONS:

GENERAL FUND

10-1111-000-111	Elementary salaries	\$ 13,289.96
10-1142-000-411	Supplies	\$ 1,551.00
10-2134-000-319	Health services	\$ 978.00

10-2212-000-111	Instructional coach salary	\$ 3,300.00
10-2212-000-210	Instructional soc. sec.	\$ 252.48
10-2212 -000-220	Retirement	\$ 198.00
10-2227-000-412	Tech supplies	\$ 282.68
10-2490-000-119	Dean moving exp.	\$ 1,000.00
10-2490-000-230	Dean Health	\$ 2,655.19
10-2490-000-315	Prof. development	\$ 521.45
10-2549-000-321	Electricity	\$ 6,799.97
10-2559-000-323	Transportation repairs	\$ 13,750.11
10-2559-000-413	Transportation fuel	\$ 1,913.00
10-3200-812-111	Cert. wellness salary	\$ 271.13
10-3200-812-114	Class. wellness salary	\$ 1,089.87
10-3200-812-210	Wellness soc. sec.	\$ 103.86
10-3200-812-220	Wellness retirement	\$ 124.49
10-3200-812-411	Wellness supplies	\$ 276.49
10-3200-812-479	Wellness minor equip	\$ 3,992.17
10-6200-000-111-801	GBB coaching	\$ 3,650.00
10-6200-000-319-802	Officials	\$ 3,067.95
51-2569-503-411-503	RCPNC supplies	\$ 6,400.42
51-2569-503-114-503	RCPNC salary	\$ 692.05
53-3900-000-114	Driver's Ed salary	\$ 1,860.00
53-3900-000-210	Soc. Sec.	\$ 295.28
53-3900-000-411	Driver's Ed supplies	\$ 70.79
Total		\$68,386.34

MEANS OF FINANCE:

GENERAL FUND

Fund Balance \$59,067.80

FOOD SERVICE

51 4151 503 RCPNC Grant \$ 7,092.47

DRIVERS EDUCATION

Fund Balance \$ 2,226.07

Total **\$68,386.34**

Dated _____
Ferdy Zirbel, Board President

Dated _____
Business Manager – Becky Hubsch

18182 Motion by Quale Second by Amdahl to adjourn the preliminary budget hearing and begin the July regular meeting at 6:12 p.m. All voted aye. Motion carried.

Chairman-Ferdy Zirbel

Business Manager-Becky Hubsch

1900At 6:13pm Business Manager Hubsch called the meeting to order for the 2019 fiscal year; no members presented a conflict of interest with the agenda, and asked for Chairman nominations from the board. Quale nominated Ferdy Zirbel for Chairman Second by Johnston; Johnston made a motion for nominations to cease second by Amdahl. All voted aye. Motion carried.

Public communications: none

19001 Motion by Johnston Second by Quale of swearing in of Lisa Amdahl for a three year term. All voted aye. Motion carried.

19002 Motion by Johnston Second by Amdahl of swearing in Corrie Quale for a one year term. All voted aye. Motion carried.

1903 Chairman Zirbel resumes the meeting. Zirbel asked for nominations for Vice Chair. Amdahl nominated Corrie Quale, second by Johnston; Johnston made a motion for nominations to cease second by Amdahl. All voted aye. Motion carried.

18004 Motion by Christofferson Second by Quale to approve the July 2018 Claims. All voted aye. Motion carried.

GENERAL FUND

CASH Petty cash 2018-2019 400.00; CENTURY BUSINESS LEASE printer copy 118.47; DAKOTA WESTERN CORP Custodian supplies 417.34; DCI Background check 43.25; GERDES, ALEXIS Reimburse fingerprints 10.00; HILLYARD Custodian supplies 972.44; IMPACT SCHOOLS OF SD Impact schools sd dues 500.00; NORTHSIDE IMPLEMENT DOT/repairs 672.11; SCHMIDT, MIKE Reimburse background 20.00; SD UNITED SCHOOL ASSOCIATION Membership dues 18-19 450.00; TIME MANAGEMENT SYSTEMS timeclock system 648.00;

Fund Total 4,251.61

CAPITAL OUTLAY

BRAINPOP Subscription 175.00; CENTURY BUSINESS printer lease 292.83; IXL LEARNING Subscription 2,175.00; STONEWARE Lan School 330.00; VOCABULARY SPELLING CITY renewal subscription 189.00;

Fund Total 3,161.83

TOTAL 7,413.44

18005 Motion by Quale Second by Johnston to approve the above appointments and authorizations (items A-U). All voted aye. Motion carried.

1. Appointments and Authorizations:
 - A. Business Manager as Board Clerk, Board Treasurer, and Investment Officer: Becky Hubsch
 - B. Official Depositories: Peoples' State Bank of Summit, SD
 - C. School Attorney: Rodney Freeman of Huron, SD
 - D. Official Newspaper: Grant County Review
 - E. Nicole Lundeen as Dir. of Title I and Evan Pottebaum as Dir. of Special Ed.
 - F. Superintendent as Dir. Of Title VI, Section 504 Officer, Title IX, Food Service, Coordinator for NESC and NTHS, and all federally funded programs; also giving the Business Manager authority to sign for all of the above listed programs. Mike Schmidt and Becky Hubsch
 - G. Truant Officer, Privacy Official, and Homeless Liaison: Mike Schmidt
 - H. Representative and Alternate for Sexual Discrimination: Lisa Amdahl, Mike Schmidt
 - I. NESC Board Representative and Alternate: Lisa Amdahl, Corrie Quale
 - J. NTHS Board Representative and Alternate: Joe Johnston, Kevin Christofferson
 - K. Superintendent to close school in emergency situations: Mike Schmidt in his absence than Becky Hubsch and/or Andi Ward.
 - L. Negotiations Team: Lisa Amdahl, Kevin Christofferson
 - M. Capital Outlay Committee: Corrie Quale, Mike Schmidt, Becky Hubsch
 - N. Representative to the Equalization Board: Joe Johnston
 - O. Appraisers for Surplus Property: Kevin Christofferson, Corrie Quale
 - P. Participation in the Northeast Education Cooperative and the NESC Special Education Comprehensive Plan and School Organizational Structure Form.
 - Q. Participation in mutual Bus Assistance Pact.
 - R. Membership to South Dakota United School Association.
 - S. Legislative Representative for ASBSD: Joe Johnston
 - T. Cooperative Committee: Kevin Christofferson, Corrie Quale
 - U. School's Official Financial Signer: Corrie Quale, Becky Hubsch, Lisa Amdahl, and Mike Schmidt on Trust & Agency only.

18006 Motion by Quale Second by Johnston to approve the agreement between Waubay and Summit School District bussing pick up points. All voted aye. Motion carried.

18007 Motion by Amdahl Second by Johnston to approve the above approvals (items A-G). All voted aye. Motion carried.

- A. Set the business manager's bond at \$200,000 for the 2018-19 fiscal year with the premium paid by the school.
- B. Set Lunch Prices for the 2018-2019 program year Breakfast: Elem-\$1.90, Secondary-\$2.15, Adults-\$3.00. Lunch: Elem-\$2.85, Secondary-\$3.05, Adult-\$4.00 Daycare Lunch \$3.83. Board pay lunch seconds \$0.90.
- C. Set Athletic Season Passes \$40-Adults, \$0-Students, \$15-Senior Citizen 55+.
- D. Set Admission Prices Students-\$3, Adults-\$5; Doubleheaders – Students-\$4, Adults-\$6.
- E. Set Board Member Pay to \$60 per Meeting.
- F. Set School Board Meetings to the second Wednesday of each month 7:00 p.m. (subject to change)
- G. Budget for FY 2019.

Superintendent Report.

Mike Schmidt informed the board Mustang Fall sports meeting will be held at Waubay this year on July 30 at 6pm; Schmidt will be attending the ASBSD/SASD Convention in Sioux Falls and asked if any school board members would also like to attend; SY 18-19 In-service days will be August 14-16th for employees with open house night to be held on August 15th from 4pm-6:30pm; Schmidt discussed intercom system and quote to the board from Visplex; Employees will be participating in ALICE training August 31st in Wilmot, and discussed Friday staff in-services days.

18008 Motion by Quale Second by Johnston to enter into Executive Session at 6:36pm. For the purpose of personnel and discussion (SDCL 1-25-2:1). Chairman Zirbel declared them out of executive session at 7:22pm.

18009 Motion by Quale Second by Lisa to approve the resignation of Jonathan Ebsen as Custodian and Transportation Director. All voted aye. Motion carried.

18010 Motion by Amdahl Second by Johnston to approve Asbestos contract to Dan Duenwald at \$400 per year. All voted aye. Motion carried.

18011 Motion by Johnston Second by Amdahl to approve intercom bell system quote from Visplex for \$6,105. All voted aye. Motion carried.

18012 Motion by Quale Second by Amdahl to approve music storage quote form Vogl's Woodworking for \$6,776.89. All voted aye. Motion carried.

18013 Motion by Johnston Second by Quale to adjourn the meeting at 7:34 p.m. All voted aye. Motion carried.

The next regular meeting is scheduled for August 13th, 2017 at 7:00pm.

Chairman-Ferdy Zirbel

Business Manager-Becky Hubsch

