

**Summit School District
School Board Proceedings
November 21, 2016
7:00 p.m.
School Conference Room**

Members Present: Lisa Amdahl, Kevin Christofferson, Joe Johnston, Corrie Quale, and Ferdy Zirbel. Absent: None; Also Present: Kurt Jensen, Becky Hubsch, Kent Knudson, HKG representatives Dean Marske and Scott Sikkink.

At 7:00pm Chairman Zirbel called the meeting to order.

The board discussed HB1214 Disclosure. The following waivers to be approved:

17068 Becky Hubsch: Disclosing she is a volunteer board of director on the Summit Area Economic Growth and Day County Community Foundation boards. Motion by Christofferson, second by Amdahl to accept waiver as reasonable. All voted aye. Motion carried.

17069 Corrie Quale: Owns and operates Milbank Glass which occasionally does business with the school, and spouse works as a para-professional for the school district. Motion by Johnston, second by Christofferson to accept waiver as reasonable. Quale abstained. All voted aye. Motion carried.

17070 Kevin Christofferson: Step-son works at the school in the OST program, and spouse works for the bank which the school operates finances with. Motion by Quale, second by Johnston to accept waiver as reasonable. Christofferson abstained. All voted aye. Motion carried.

17071 Lisa Amdahl: Spouse works for the school district as a basketball coach. Motion by Christofferson, second by Quale to accept waiver as reasonable. Amdahl abstained. All voted aye. Motion carried.

17072 Ferdy Zirbel: Spouse works for the school district as a cross country coach, and a brother, he owns a business with, works for the school district as a custodian. Jensen called for a motion. Motion by Amdahl, second by Quale to accept waiver as reasonable. Zirbel abstained. All voted aye. Motion carried.

17073 Motion by Quale second by Christofferson to approve agenda as written with the removal of executive session which was not needed. All voted aye. Motion carried.

Public Communications-HKG representatives discussed the building addition and gave updates on the roof and roofing invoices. The air conditioning units for the server room will be replaced. A three ton compressor unit will take the place of the two old units, and will be stationed on the roof. No extra costs, besides the equipment, will be associated with the project. Sub-contractors will be holding another building construction meeting next Tuesday, and will continue to do so every other week until completion of the project.

17074 Motion by Christofferson second by Johnston to approve the October 13th, 2016 regular meeting minutes. All voted aye. Motion carried.

17075 Motion by Christofferson second by Amdahl to approve the financial statement. All voted aye. Motion carried.

17076 Motion by Johnston second by Amdahl to approve monthly Claims. Quale abstained. All voted aye. Motion carried.

GENERAL FUND

AMERIPRIDE-Laundry Services 151.18;AREND, BRADLEY -Reimburse-Fuel 32.01;ASBSD-School Law Seminar 205.00;BAUER, KATRINA-Reimburse-Fuel 59.55;CENTURY BUSINESS LEASE-Copy lease-ink 353.93;CHING, KATHLEEN-Reimb. title I 97.17;CHRISTOFFERSON, KAITLYN -Lawn mowing services 450.00;COFFEE CUP-Transportation Fuel 2,323.14;DEUBROOK SCHOOL DISTRICT-Cross country region expenses 77.87; DOUGHERTY & COMPANY LLC-Continuing Disclosure Services 300.00;EMC INSURANCE COMPANIES-Auto insurance 19.10;FRAASCH, WADE-Cpr/first aid ost 40.00;GOV Connection Inc.-IT supplies 29.95;GRANT COUNTY REVIEW-Publication 119.85;HOLIDAY INN EXPRESS AND SUITES-Travel204.20;HUBSCH, BECKY-reimbursement-travel 215.63;MPREST-Reimburse 1,223.53;INFINITE CAMPUS-Tech services 300.00;Innovative Office Solutions LLC-supplies 30.76;JOHNSON, DAWN -Reimburse.OST 126.45 KDLO-FM-Announcements 175.00;KXLG RADIO-Radio Ads 595.00;LUNDEEN, NICOLE -Reimburse.ost 12.00;MARCO-Ink 187.23;MENARD'S-Maint supplies 215.46;MILBANK GLASS & MORE-Hall weight room window 173.50;NESC APEX seats (12)1,600.60;NORTHSIDE IMPLEMENT-Bus repairs 3,554.54;OTTER TAIL Utilities electricity1,064.72;PAYS, NICOLE-Reimburse fingerprints OST 20.00;

QUINTANILLA, ELI -Translation Services 100.00;RAMADA HOTEL-SIOUX FALLS-All state chorus 762.00;RC TECHNOLOGIES-Phone service 290.29; SAFEGUARD BUSINESS SYSTEMS-Fiscal Supplies 249.44;SCHOOL SPECIALTY-Instruct. Supplies 145.53;SD Dept. of Health-Services 240.00;SISSETON COURIER-Publication 209.98;STEIN'S INC-Supplies-hall floor 2,683.11;TECHNOLOGY AND INNOVATION IN -Indian education conference 375.00;TRI STATE WATER -Water softener 337.05;VALLEY OFFICE PRODUCTS-supplies 81.13;VISA-OST/ELEM/HS/IT Supplies, train/conference dues 1,833.77; WAUBAYCLIPPER-Advertisement-screening 174.00;WAVERLY / SOUTH SHORE SCHOOL-DARE TO SHARE 2016 560.66;WILMOT SCHOOL-Football expenses 1,723.12;ZIRBEL, CORY -Reimburse fingerprints OST 12.00;ZIRBEL, TRAVIS -Hall floor waxing 114.51; PAYROLL- Salaries 89,921.87,Benefits 18031.28

Total Fund 131,802.11

CAPITAL OUTLAY

CENTURY BUSINESS LEASE-Lease 312.53;FOLLETT EDUCATIONAL SERVICES-Textbooks 200.62; HM RECEIVABLES CO-Textbook 93.75;IMAGINE LEARNING-Annual license 150.00;TEACHERS DISCOVERY-Textbook 126.48;VISA-Textbooks 377.84

Total Fund 1,261.22

SPECIAL EDUCATION FUND

COFFEE CUP-SPED FUEL 87.84;NASCO Instruct. Supplies 232.06;NESC-Speech Therapy 3,411.43;PAYROLL- Salaries 10,323.87, Benefits 1883.69;

Total Fund 15,938.89

CAPITAL PROJECT GYM

GRAY CONSTRUCTION-building addition-#3 63,507.10;GROTE ROOFING-Roof payment-#1 99,750.00;

Total Fund 163,257.10

FOOD SERVICE

CHILD & ADULT NUTRITION SERVICE- Food 378.78;CWD -Food 4,438.15;DEAN FOODS-Milk 811.34;EARTHGRAINS BAKING- Food 360.20; HYVEE-Food 24.59;VARIETY FOODS-Food 604.42;WALMART STORES- Food 16.36; PAYROLL-Salaries 4,183.90,Benefits 565.02;

Total Fund 11,237.23

Grand Total 323,496.55

Discussion Items:

No report for NESC and NTHS.

Mr. Jensen gave the superintendent's report.

New Business:

- Co-op meeting was held between Waubay, Summit, and Wilmot. Enemy Swim Day School's participation within the JH co-ops was discussed. Football had their end of the year banquet and \$50 gift certificates were given to the volunteer football coaches.
- Sick leave policy draft will be presented to the board at the December board meeting.
- Evaluations are completed for all non-tenure teachers. Tenured teacher evaluations will begin next week.
- Staff holiday party is scheduled for December 2nd. Jensen asked the board if the school would be willing to give \$25 gift cards in Summit Bucks to the staff, as they did in the past. Board agreed.
- Power lifting program is seeing good numbers. 14 students are currently out, 2 females, and 1 student from Waubay. December 10th in Brandon Valley will be their first meet.
- The Summit 21st CCLC program is now licensed as a South Dakota child care provider.
- Jensen informed the board and congratulated Becky Hubsch for reaching a milestone of over 1 million dollars in funding through grant writing for Summit school/community related projects.

Dean of Students, Kent Knudson, reported on student attendance, and how he is witnessing progress with attendance.

17077 Motion by Christofferson second by Amdahl to accept the Homeland Security Grant for the amount of \$25,000. All voted aye. Motion carried.

17078 Motion by Amdahl second by Johnston to accept the Health and Safety Grant from the Division of Child Care for the amount of \$1,000. All voted aye. Motion carried.

17079 Motion by Christofferson second by Amdahl to adjourn the November meeting at 8:34p.m. All voted aye. Motion carried.

The next regular board meeting is scheduled for Wednesday, December 14th, 2016 at 6:00 p.m.

Chairman-Ferdy Zirbel

Business Manager-Becky Hubsch

